

## **Yellow Medicine County Board Meeting Minutes**

### **April 28, 2020**

Chairman John Berends called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Ron Antony and Gary Johnson also present via teleconference. Also present were County Administrator Angie Steinbach, County Attorney Keith Helgeson (via teleconference), Finance and Administration Deputy Ashley Soine (via teleconference), West Central Tribune reporter Tom Cherveney (via teleconference) and Advocate Tribune reporter Jess Gorman (via teleconference). Due to the current federal and state emergency declarations and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, the April 28, 2020 meeting of the Yellow Medicine County Commissioners was conducted in accordance with Minnesota Statutes 13D.021 – Meetings by Telephone or Other Electronic Means.

#### **Pledge of Allegiance**

**Approve Agenda 04-28-20-01** Motion by Commissioner Antony and seconded by Commissioner Kack to approve the agenda. Motion carried with all voting in favor.

**Consent Agenda 04-28-20-02** Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the consent agenda items as follows: April 14, 2020 County Board meeting minutes; Stay Grant Budget Amendment form; consideration of permanent status; rehire Alex Villarreal Jr. as a Seasonal Light Equipment Operator, his salary is grade 4, step 2, his start date is May 11, 2020; Highway Department Township Bridge Replacement Tyro and Lisbon Townships—accept the bid from Riley Bros. Construction Inc. in the amount of \$395,070; Family Service Budget Amendment form. Motion carried with all voting in favor.

#### **Citizen Comments** None

Commissioner Greg Renneke joined the meeting.

**Approval of Disbursements/Review Auditor's Warrants 04-28-20-03** Motion by Commissioner Kack and seconded by Commissioner Johnson to approve the commissioner warrants for the following amounts: \$34,195.31 Ditch Fund, \$70,737.68 Revenue Fund, \$50,449.05 Road & Bridge Fund, \$31,691.35 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

**Commissioners' Report** Commissioner Kack reported on Western Mental Health Center, U of M Extension and Canby DAC. Commissioner Johnson reported on citizen concerns, U of M Extension, Prairie Lakes, Prairie Five, Parks update and recycling site update. Commissioner Antony reported on Canby DAC, Counties Providing Technology, Pioneerland Library System and Minnesota Valley Regional Railroad Authority. Commissioner Renneke reported on citizen concerns. Commissioner Berends reported on Avera community meetings, COVID-19 ad hoc committee meetings, Historical Society, Prairie Waters and a Governor Walz webinar.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

## **Regular Agenda**

**Recycling Sites 04-28-20-04** The board discussed the recycling sites in Yellow Medicine County. Ray Sweetman, West Central Sanitation, was also available via teleconference for any questions. Motion by Commissioner Antony and seconded by Commissioner Berends (passed the gavel to Vice Chair Kack) to authorize Administrator Steinbach to begin research on alternate recycling sites on Yellow Medicine County property and to communicate with West Central Sanitation for alternate recycling bins. Motion carried with Commissioner Antony, Berends and Kack voting in favor and Commissioner Johnson and Renneke voting against.

**Land Use Contract 04-28-20-05** Motion by Commissioner Antony and seconded by Commissioner Kack to approve the Land Use Contract for Aggregate Stockpile with Arlyss A. Jacobson Johnson in the amount of \$1,000 for 2020. Motion carried with all voting in favor.

The board recessed for break at 10:39 a.m.

The board reconvened at 10:52 a.m.

Commissioner Renneke left the meeting.

**Mental Health Awareness Month Proclamation 04-28-20-06** Motion by Commissioner Antony and seconded by Commissioner Kack to designate May as Mental Health Awareness Month in Yellow Medicine County. Motion carried with all voting in favor.

Stacey Steinbach, Social Service Supervisor, gave an Out of Home Placement update.

**Letter of Support 04-28-20-07** Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the City of Clarkfield Letter of Support. Motion carried with all voting in favor.

Commissioner Renneke joined the meeting.

Lacey Rigge, Finance Manager, gave an update.

**Property Tax Relief 04-28-20-08** Janel Timm, Property and Public Services Director, discussed a focused relief scenario for the May 15<sup>th</sup> property tax due date. Penalty waivers would be available to homeowner of homesteaded residential property where a primary wage earner has been laid off from work, and a commercial property where a business was forced to close by Executive Order of the Governor related to the COVID-19 pandemic. Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the May 15 Property Tax Due Date Hardship Penalty Waiver Initiative and Request Form as presented. Motion carried with all voting in favor.

**9-1-1 Service 04-28-20-09** Sheriff Bill Flaten discussed an upgrade to the 9-1-1 system in 2021. Motion by Commissioner Johnson and seconded by Commissioner Antony to approve Resolution #15-2020 which enters into a contract for VESTA 9-1-1 solution services with the VESTA NEXT Portfolio Solutions and authorized Sheriff Flaten to execute such agreement and amendments. Motion carried with all voting in favor.

Casey Namken, Emergency Manager, gave an update.

**Preparedness Plan 04-28-20-10** Administrator Steinbach presented the COVID-19 Preparedness Plan for Yellow Medicine County. Motion by Commissioner Antony and seconded by Commissioner Kack to approve the plan as presented. Motion carried with all voting in favor.

The board discussed the Government Center front counter area. The consensus was to move forward with the temporary option in order to be ready when the building opens back up to the public due to the COVID-19 pandemic. The board directed staff to look into more permanent options for the future after the temporary option has been installed.

The board discussed future board meetings and decided to continue with the virtual meetings at this time.

**Other Business** None

**Informational** Veterans Department Status Update

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 04-28-20-11** Motion by Commissioner Antony and seconded by Commissioner Johnson to adjourn at 12:26 p.m. Motion carried with all voting in favor.

Witness:

  
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John Berends, Chair

Attest:

  
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Angie Steinbach, County Administrator